



United States Department of State
Port-au-Prince, Haiti

Date: December 14 2020

To: Prospective Quoters

Subject: Request for Quotations number 19HA7021Q0002

Enclosed is a Request for Quotations (RFQ) for *Marine Security Guard Cook/Food Services*. If you would like to submit quotation, follow the instructions in Section 3 of the solicitation, complete the required portions of the attached document, and submit it to the address shown on the Standard Form 1449 that follows this letter. Go through all the documents in the solicitation package. The Embassy intends to conduct a site visit (see Section 3, 52.237-1). The site visit will be held on December 18 2020 10:00AM. Offerors interested in attending must e-mail: etiennejl@state.gov on or before 9:00AM December 17 2020. A maximum of two persons from one firm may participate in the site visit. Interested offerors must provide full name of participant(s) (as written on CIN)

Please mail your offer in a sealed envelope marked "Quotation Enclosed (19HA7021Q0002)" to GSO Procurement, American Embassy, Tabarre 41 on or before 14:00 hours December 28, 2020. Electronic offers will be accepted and no quotation will be accepted after this time

Quotations must include:

1. Section 1 Pricing
2. Section 3, Technical Proposal criteria
3. Section 5, Representations and Certifications

The U.S. Government intends to award a contract/purchase order to the responsible company submitting an acceptable offer at the lowest price. We intend to award a contract/purchase order based on initial quotations, without holding discussions, although we may hold discussions with companies in the competitive range if there is a need to do so.

Sincerely,

Linda Rosalik
Contracting Officer

Enclosure